

## **USD 457 Garden City Public Schools Remote Learning Parent/Guardian Agreement**

**Remote Learning** is defined as digital rigorous learning completed at home through on-line live or pre-recorded daily lessons, educational programs, assignments, testing and daily communication with teachers, support staff and parent/guardian(s) to ensure all students are successful in their education.

As a parent/guardian of a child enrolled in USD 457 Garden City Public Schools Remote Learning, I agree to abide by the following expectations:

I agree to:

- Monitor my child's learning and assure they abide by all guidelines in the student handbook including the Academic Policy as well as the Acceptable Use Policy.
- Complete a daily Remote Learning Log and submit those logs to my child's teacher weekly. A learning week is considered to be from Monday to Sunday. Logs are due by the end of the day on Monday for the previous week. A total of 360 minutes (170 minutes for Preschool) must be logged each school day. Remote Learning will follow the Garden City Public Schools Academic Calendar.
- Monitor my child's participation, completion and submission of daily assigned activities by the designated due date. These activities may include but are not limited to:
  - Attending live virtual lessons
  - Viewing pre-recorded lessons
  - Online learning tasks
  - Offline learning tasks
- Proctor my child during designated assessments to ensure that all guidelines listed in the student handbook are being followed.
- Notify my child's teacher when my child will be absent and is unable to complete the daily amount of logged minutes.
- Contact my child's teacher with any questions or concerns or if I am in need of additional assistance in regards to my child's remote learning.

- Respond to contact from my child's teacher or administrator within a reasonable amount of time.
- Ensure that USD 457 has current contact information including home address, phone number, and email address.
- Provide transportation for my child to and from the school site as needed or requested by the instructor or administration. Students will be asked to come on-site for, but not limited to, the following:
  - Universal Screening Assessments (Fall, Winter, Spring)
  - Kansas State Assessments (Grades 3-6 only)
- Provide general school supplies for my child as listed on the USD 457 Garden City Public Schools website at [www.gckschools.com](http://www.gckschools.com)
- Arrange the pickup of school issued materials from the school site as needed.
- Return school issued materials in the best possible condition by the date requested by my child's teacher.
- Provide a designated learning space for my child that has limited distractions and adequate space to complete work, participate in activities, and store supplies.

As a parent/guardian I understand:

- It is my responsibility to monitor the daily involvement of 360 minutes (170 minutes for Preschool) of my child in remote learning and the submission of assignments.
- It is my responsibility to complete daily Remote Learning Logs and to submit those weekly to my child's teacher. Logs are due by the end of the day on Monday for the previous week.
- If issues related to excessive absences or unsubmitted assignments arise, a parent/teacher/administrator conference will be scheduled to develop a plan to

address these issues. (Absence guidelines can be found in the student handbook.)

- I may request to transfer my child from Remote Learning to return to On-Site Learning within the first two weeks of each semester or at semester break. Transfers may be approved outside of those two windows with administrative approval. Requests must be submitted to the building principal.
- If I request to transfer my student from Remote Learning to On-Site Learning, my child is not guaranteed enrollment in their current boundary school. If their current boundary school has met their maximum enrollment numbers, my child will be enrolled to attend On-Site at another building.
- If I would like to be eligible to receive school provided meals, I must complete and submit a Remote Learning Meal Waiver. I am then responsible for picking up the meals at a designated time and location. The cost of those meals will be based on my free, reduced and/or paid meal status.
- Remote Learning is available to all students, grades K-12, including students that qualify for specialized programs such as Special Education, At-Risk, Title I, Title III/ESOL, Migrant Education, and McKinney-Vento Homeless Programs. Remote Learning services will be provided by teachers who meet state certification for content and grade level and highly qualified paraprofessionals. State & Federal guidelines will be followed as required by each specialized program.

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I have read, understand and agree to follow the USD 457 Garden City Public Schools Remote Learning Parent/Guardian Agreement.

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

## USD 457 Garden City Public Schools Remote Learning Student Agreement

As a student of USD 457 Garden City Public Schools Remote Learning, I agree to:

- Follow all guidelines listed in the student handbook including the Academic Policy as well as the Acceptable Use Policy.
- Participate and complete daily assigned activities. These activities may include:
  - Live interactive lessons
  - Viewing pre-recorded lessons
  - Online learning tasks
  - Offline learning tasks
- Submit completed assignments by the designated due date.
- Assist my parents in maintaining and completing the daily Remote Learning Logs.
- Maintain school issued materials in good condition.
- Contact my teacher if I am in need of any extra assistance or have any questions.

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I have read, understand, and agree to follow the USD 457 Garden City Public Schools Remote Learning Student Agreement.

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_